



**HUB Subcontracting Plan (HSP)
Prime Contractor Progress Assessment Report (PAR)**

Instructions:

1	Bid, Contract or Purchase Order number
2	Date of Executed Contract
3	Leave Blank
4	Texas A&M University
5	Awarded Company Name (Prime)
6	State of Texas VID or Fed ID# (Prime)
7	Awarded Company (Prime) Contact person
8	Awarded Company (Prime) Contact number
9	Actual Calendar month and year reporting (i.e. January 2020)
10	Actual payment(s) received, from the state agency (Texas A&M University), by the awarded company (Prime) during the reporting month (as listed in Number 9) – Your total Invoice Amount
11	Company name of HUB and Non HUBs (subcontractor)
12	HUB Status should be “Yes” or “No”
13	State of Texas VIN (14 digits) or Fed ID (9 digits) of company (subcontractor). DO NOT ENTER SSN.
14	Amount of total dollars awarded to this company (subcontractor), (as listed on the Original or Modified HSP)
15	Actual amount paid to company during reporting month (as listed in Number 9)
16	Actual amount paid to date to this company (subcontractor) for existence of contract
17	Leave blank (assigned by Facilities Department)
18	Total of awarded dollars to all subcontractors (should equal amounts listed on the Original or Modified HSP)
19	Total of actual amounts paid to all companies (subcontractors) for reporting month (as listed in Number 9)
20	Total of actual amounts paid to all companies (subcontractors) for existence of contract
21	Signature of company (Prime) authorized personnel
22	Title of signing authority
23	Date signed

